

Draft Corporate Resources OSC Work Programme 2023-24	
12 June 2023	<ul style="list-style-type: none"> <li>• Performance Management &amp; Improvement Framework – Year End Performance 2022-23 – <b>Lindsay Murray</b></li> <li>• Resilience and Emergency Planning annual update – <b>Michael Reynard</b> (<i>including focus on strength/robustness of our response to emergencies, caused by climate change, including the power network, thinking about high winds - damaging power lines, felling trees; flood risks during heavy rainfall</i>)</li> <li>• Work Programme</li> </ul>
4 September 2023	<ul style="list-style-type: none"> <li>• Health and Safety Performance – Annual report – <b>Stephen Foggin / Michelle Brown</b></li> <li>• Update on voluntary sector resilience – <b>Alison Dunn</b> (<i>to focus on how voluntary sector is surviving in challenging financial times</i>)</li> <li>• <del>Corporate Asset Management Plan – Update – <b>Sandra Watson</b></del></li> <li>• Scoping Report – Leisure Services Review – <b>Andrea Tickner</b></li> <li>• Work Programme</li> </ul>
16 October 2023	<ul style="list-style-type: none"> <li>• <del>Budget annual report including saving delivery – <b>Darren Collins</b> – Moved to November</del></li> <li>• Evidence Gathering – Leisure Services Review – <b>Andrea Tickner</b></li> <li>• <del>Review of Community Wealth Building – Six Monthly Monitoring Report – <b>Janine Copeland</b> – Moved to January.</del></li> <li>• <del>Digital and online services – <b>Marisa Jobling</b> – Moved to January.</del></li> <li>• Work Programme</li> </ul>
27 November 2023	<ul style="list-style-type: none"> <li>• Performance Management &amp; Improvement Framework –2023-24 - Six Month Update – <b>Lindsay Murray</b></li> <li>• Evidence Gathering and Interim report – <b>Andrea Tickner</b></li> <li>• Annual report on implementation of Workforce Strategy – <b>Michelle Brown</b> (<i>focus on;</i> <ul style="list-style-type: none"> <li>- age and gender profile</li> <li>- where vacancies are / age groups</li> <li>- why people are leaving</li> <li>- sickness, health of workforce, and other equality issues reporting</li> <li>- impact of hybrid working in terms of the fairness of sickness absence management between front line staff and office / home working staff)</li> </ul> </li> <li>• Work Programme</li> <li>• Budget annual report including saving delivery – <b>Darren Collins</b></li> </ul>
22 January 2024	<ul style="list-style-type: none"> <li>• Impacts of world events (including Brexit, legacy of Covid, conflict in Ukraine etc) – <b>Andrea Tickner</b></li> <li>• Final report – Leisure Services Review – <b>Andrea Tickner</b></li> <li>• Implementation of the Council’s Fuel Poverty Action Plan – <b>Alison Dunn</b></li> <li>• Review of Community Wealth Building – Six Monthly</li> </ul>

	<p><b>Monitoring Report – Janine Copeland</b></p> <ul style="list-style-type: none"> <li>• <b>Digital and online services – Marisa Jobling</b></li> <li>• <b>Work Programme</b></li> </ul>
<b>March 2024</b>	<ul style="list-style-type: none"> <li>• <b>Corporate Asset Management Plan Annual Update – Sandra Watson</b> <i>(potential to focus on;</i> - <i>use of assets in terms of efficiency and/or safety</i> - <i>use of the Civic Centre – whether there are plans to actively market the vacant space)</i></li> <li>• <b>Review of the Budget Management Process – John Shiel</b> <i>(to focus on why overspend is usually forecast in Q3 and expenditure reduced to bring the budget back in line)</i></li> <li>• <b>Work Programme</b></li> </ul>
<b>15 April 2024</b>	<ul style="list-style-type: none"> <li>• <b>Information Governance annual update – Angela Simmons-Mather</b></li> <li>• <b>Review of Community Wealth Building – Six Monthly Monitoring Report – Janine Copeland</b></li> <li>• <b>The geographical distribution of the Capital Programme – Peter Udall</b></li> <li>• <b>Capturing wider regeneration benefits of Gateshead Quays – Peter Udall</b> <i>(to explore the benefits of a wider geographical area including the Old Town Hall, the Town Centre, Baltic Quarter etc)</i></li> <li>• <b>Work Programme</b></li> </ul>

**Issues to Slot In –**

- Development of PMIF presentation format / members training