

APPENDIX 1

THE PANEL'S ROLE IN CONFIRMING THE APPOINTMENT OF THE PCC'S CHIEF FINANCE OFFICER – STATUTORY REQUIREMENTS

The legal requirements relating to the process for the Panel's scrutiny of the Police and Crime Commissioner's (PCC) proposed appointment of a Chief Finance Officer are set out in Schedule 1 to the Police Reform and Social Responsibility Act 2011 as follows:-

- 1) A PCC must notify the relevant Police and Crime Panel of any proposed appointment of a Chief Finance Officer and must also notify the relevant Panel of the following information:
 - The name of the person proposed for appointment (the candidate)
 - The criteria used to assess their suitability
 - Why the candidate meets those criteria
 - The terms and conditions on which the candidate is to be appointed.
- 2) The Panel must within 3 weeks of receiving notification of the proposed appointment:
 - Review the proposed appointment
 - Make a report to the PCC on the proposed appointment, which must include a recommendation as to whether or not the candidate should be appointed.
 - Before making the report and recommendation, the Panel must hold a Confirmation Hearing. This is a meeting of the Panel held in public at which the candidate is requested to appear for the purpose of answering questions relating to the appointment.
- 3) In response to the Panel's report, the PCC must notify the Panel whether she will accept or reject the recommendation.