

Family Hubs and Start for Life Steering Group Terms of Reference

1. Introduction

- 1.1 The Government has allocated £301.75m over the next three financial years to enable 75 upper-tier local authorities in England to deliver a package of family support and Start for Life services. This includes:
- £100 million for bespoke parent-infant mental health support
 - £81.75 million to create a network of Family Hubs, improving access to a wide range of integrated support services for families with children of all ages
 - £50 million to establish multicomponent breastfeeding support services in line with local needs
 - £50 million to fund evidence-based parenting programmes
 - £10 million to support local authorities to publish a clear 'Start for Life offer' and ensure that parents' and carers' voices are heard in the design, planning and delivery of services
- 1.2 There is also an additional £24 million for the home learning education recovery programme which forms part of the £153 million of new funding announced in June 2021 to aid early years educational recovery.
- 1.3 Gateshead Local Authority has been notified that it is eligible for funding from the Family Hubs and Start for Life programme, subject to confirmation that we can deliver the programme's requirements.
- 1.4 The funding is to enable areas to take forward the recommendations in The Best Start for Life (a vision for the 1,001 critical days) review report. This will enable us to build on the firm foundations we have in Gateshead and help us to take forward and further develop the six action areas in the report:
- Seamless support for families
 - A welcoming hub for families
 - The information families need when they need it
 - An empowered Start for Life workforce
 - Continually improving the Start for Life offer
 - Leadership for change
- 1.5 Family hubs are a way of joining up locally and bringing existing family help services together to improve access to services, connections between families, professionals, services, and providers, and putting relationships at the heart of family help. Family hubs bring together services for families with children of all ages (0-19) or up to 25 with special educational needs and disabilities (SEND), with a great Start for Life offer at their core.

2. Purpose

- 2.1 The purpose of the Family Hubs and Start for Life Steering Group is to work in partnership to take forward and develop the six action areas identified at point 1.4 above, and to deliver the requirements of the practice guidance and the family hub model framework (both still in development).

3. Role and Remit

- 3.1 The Family Hubs and Start for Life Steering Group will be accountable to the Health and Wellbeing Board. Where required, the steering group will report to the Gateshead Children's Safeguarding Partnership, the Gateshead Children's System Board, the Gateshead Child Be Healthy Partnership and to any other identified partnerships/groups as required.

- 3.2 See appendix 2 which gives full details of the family hubs development process. The core business of the Family Hubs and Start for Life Steering Group is to:

- Plan how we will meet the minimum delivery expectations of family hubs as described in the programme guide
- Explore "go further" options as outlined in the programme guide, dependent on our starting point and local needs
- Determine our approach to delivery e.g. data sharing, leadership and governance, evaluation which will be aligned to the "principles" for family hubs, published in the Family Hubs Model Framework
- Oversee the development of the Family Hubs and monitor outcomes and progress regularly
- To ensure that the subgroups are working within their remit towards agreed delivery expectations and reporting back to this steering group
- To ensure that where possible all activities and initiatives are evidence based on proven good practice.

4. Chair and Vice-Chair

- 4.1 The Chair and Vice Chair of the Family Hubs and Start for Life Steering will be:

Chair: Alice Wiseman - Director of Public Health

Vice Chair: Andrea Houlahan – Deputy Strategic Director Children's Services

5. Membership

- 5.1 Core members of the Family Hubs and Start for Life Steering Group will be:

- Gateshead Council (Early Help, Public Health, Property, Finance, Housing)
- Gateshead Clinical Commissioning Group
- North East Regional Co-ordinator National Centre for Family Hubs

- Maternity Services Gateshead NHS Foundation Trust
- 0-19 Public Health Nursing Services Harrogate and District NHS Foundation Trust
- Edberts House

5.2 This is not an exhaustive list of members and once further guidance is received the core membership may be extended to include other key delivery partners as required.

5.3 Other services and agencies may be invited to the Family Hubs and Start for Life Steering Group on an ad-hoc basis when required.

6. Meeting Arrangements

6.1 Meetings will take place on a bi-weekly basis initially

6.2 Meetings will be chaired by the identified Chair at paragraph 4.1. If the Chair is not present, then it shall be chaired by the Vice-Chair.

6.3 The Family Hubs and Start for Life Steering Group will be administered by officers within Gateshead Council's Public Health Team.

7. Declaration of Interests

7.1 Declarations of interest to be disclosed on matters to be considered at the meeting or if this becomes apparent during the meeting.

8. Accountability and Scrutiny

8.1 The Family Hubs and Start for Life Steering Group is directly accountable to the Health and Wellbeing Board.

8.2 Sub-groups will be established, where required, to take forward the key components included in the funding package:

- Network of family hubs
- Publication of Start for Life Offer
- Parenting programmes
- Infant-parent mental health support
- Breastfeeding support
- Home learning education recovery programmes

8.3 The sub- groups will report directly to the Family Hub and Start for Life Steering Group.

Agreed: 9 June 2022

Review Date: 9 December 2022 (or earlier if required e.g. when guidance & framework published)

Appendix 1

Identified members attending the Family Hubs and Start for Life Steering Group

Name	Role & Organisation	Function
Alice Wiseman	Director of Public Health Gateshead Council	Chair
Andrea Houlahan	Deputy Strategic Director Children's Services Gateshead Council	Vice Chair
Suzanne Dunn	Director of Education Gateshead Council	To be invited/confirmed when in post
Gavin Bradshaw	Service Manager Targeted Family Support Gateshead Council	
Louise Sweeney	Public Health Consultant Gateshead Council	
Moira Richardson	Public Health Advanced Practitioner Gateshead Council	
Angela Hannant	Public Health Programme Lead Gateshead Council	
Steve Sullivan	Team Manager Targeted Family Support Gateshead Council	
Emma Anderson	General Manager 0-19 Services HDFT NHS FT	
Lesley Heelbeck	Head of Maternity Services Gateshead NHS FT	
Sarah Gorman	Chief Executive Edberts House	
Catherine Horn	Portfolio Manager Children, Young People & Families Gateshead CCG	
Kirsty Sprudd	Associate Director Gateshead System Gateshead Council/CCG	
Zoe Sharratt	Team Leader Corporate Asset Strategy Gateshead Council	
Gaynor Carle	Group Accountant/Finance Business Partner Gateshead Council	
Terence Appleby	Group Accountant/Finance Business Partner Gateshead Council	
Kristina Robson	Group Accountant/Finance Business Partner Gateshead Council	
Bronia Arnott	NE Regional Co-ordinator NCFH	

Family Hubs development process

<p>Stage 1</p>	<ul style="list-style-type: none"> • Building consensus on the need for change • Local system assessment – how well are services working together • Use local data to understand current local delivery • Population needs assessment – needs of families in area • Single narrative assessment describes local strengths and areas for development • Other existing evidence and research – local and national • Voices and experiences of families • What works well / what could be better? • Who is signed up for the transformation? • Partnership commitment – investing to develop shared set of values and principles amongst key stakeholders invaluable in achieving success • Problems and risks • Agreement what needs to change • Theory of change approach • Readiness for change tool can assist
<p>Stage 2</p>	<ul style="list-style-type: none"> • Specifying family hub approach • Develop shared understanding of model • Aspirations/outcomes • Clear case for change. Why change is needed and who for • What the primary outcomes are • Options for local family hub approach • What have other areas done? • Identify how stakeholders will be involved in working up options • Identify strengths to build on and risks that need mitigation • Agree options for further scoping • How the intervention will work • What the short and medium term impact is • Agreeing business case for change, including Equality Impact Assessment (EIA)
<p>Stage 3</p>	<ul style="list-style-type: none"> • Develop implementation plan (business case for model approved) • Explore how ready partnership is for new model to be implemented • Ready to make change • Establish project management and governance arrangements • Determining evaluation plan • Robust approach to implementation and evaluation