



**COUNCIL MEETING**  
**24 JANUARY 2019**

**CALENDAR OF MEETINGS 2019/20 AND OVERVIEW  
AND SCRUTINY ARRANGEMENTS**

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**Sheena Ramsey, Chief Executive**

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**EXECUTIVE SUMMARY**

1. The purpose of this report is to seek approval to the proposed calendar of meetings for 2019/20 and some changes to the Council's overview and scrutiny and advisory group arrangements.
2. Every year a calendar of meetings is drawn up for the Council's main decision making bodies and overview and scrutiny committees for the following municipal year. The calendar of meetings assists in the effective planning of the consideration of Council business and with the preparation of the Cabinet's schedule of decisions.
3. A draft calendar of meetings has been prepared for 2019/20 and this is attached at Appendix 2. It has been prepared on a similar basis as last year.
4. The Council has previously agreed to pilot a number of changes to the Council's overview and scrutiny arrangements. Some elements of the pilot have been reviewed and these are set out in paragraphs 11-16 of Appendix 1.
5. The Cabinet has considered the facts and issues arising from the report including alternative options and took all relevant advice before formulating their recommendation.

**RECOMMENDATION**

6. It is recommended that Council approves:
  - (i) approve the calendar of meetings 2019/20;
  - (ii) agree that, as far as possible, meetings should not be held during school holidays;
  - (iii) authorise the Strategic Director, Corporate Services and Governance, following consultation with the Leader of the Council, to make any necessary amendments to the calendar of meetings; and
  - (iv) agree the proposed changes to the Council's overview and scrutiny and advisory group arrangements set out in Appendix 1 and that the Council's Constitution be amended accordingly.