

Operating Schedule to support Licensing Objectives

Taking on board the objections I have amended the Operating Schedule to reflect residents concerns.

1. The premises operates as a café offering table service with food served 8.00 – 21.00 hrs, and alcoholic drinks from 12.00 – 21.00hrs. The café is ground level and comprises two adjoining rooms and the capacity of the premises will be limited to 65 customers at any one time. The premises will operate an ambient low level music policy.
2. There will be no change of the operating schedule without written notice to the licensing Authority detailing any proposed changes. The Licensing Authority shall advise within 21 days whether a formal application for full or minor variation or new license is required.
3. A 'Challenge 25' Policy shall be adopted, implemented and maintained ensuring that all members of staff are trained to refuse sales to anyone who appears to be under the age of 25 and who is seeking to purchase any age related product unless that person provides credible photographic proof of age evidence. Such credible evidence, which shall include a photograph of the customer, will either be a Proof of Age Card carrying the ,PASS, logo, passport or photographic driving licence. No other evidence of age and identity may be accepted.
4. Prior to being allowed to sell alcohol staff training must be carried out and properly documented in relation to the prevention of crime and disorder and the protection of children from harm, including;
 - a. Sales of alcohol and other age restricted products to those under-age and
 - b. Sale of alcohol and other age restricted products to persons over 18 purchasing forthose under age (proxy sales)
 - c. Sale of alcohol to drunks etc.
 - d. Challenge 25 policy

Training records are to be kept for all staff involved in the sales of age restricted products and shall be made available to officers of the Licensing Authority or Northumbria Police on request.

5. A refusals register and an incident log to be maintained and kept on the premises at all times and be made available for inspection by the licensing Authority, Trading Standards or the Police at any reasonable hour upon request.

6. Suitably worded sign of sufficient size and clarity shall be displayed at point of entryto the premises and in a suitable location at any point of sale, advising customers thatthey may be asked to produce evidence of their age.

7. Alcohol purchased for consumption on the premises may only be consumed inside.

8. No patrons shall be allowed to leave the premises with alcohol in their possession norcan they leave the premises with any vessel, or bottle in which alcohol has beenpurchased.

9. The Premises Licence Holder shall ensure that at all times when the premises are openfor any licensable activity there is sufficient competent staff on duty at the premises forthe purposes of fulfilling the terms and conditions of the Licensing Act 2003 and forpreventing crime and disorder.

10. Children under the age of 18 will not be allowed in the premises after 12.00hrs unlessaccompanied by an adult.

11. Clear and legible notices shall be displayed at exits and circulatory areas requestingpatrons to leave the premises having regard to the needs of local residents. In particular,the need to refrain from shouting, slamming car doors and the sounding of car hornsshall be emphasised.

12. A CCTV system shall be designed, installed and maintained in properworking order, to the satisfaction of the Licensing Authority and in consultationwith Northumbria Police. Such a system shall include

- a) Ensure coverage of all entrances and exits to the licensed premises.
- b) The till area.
- c) Ensure coverage of such other areas as may be required by The Licensing Authority and Northumbria Police.
- d) Provide continuous recording facilities for each camera to a good standard of clarity. Such recordings shall be retained for a period of 28 days, and shall be supplied to the Licensing Authority or a Police Officer on request.
- e) Be in operation at all times the premises are in use.

13. Local Taxi and bus information will be made available to patrons upon request.